



How to Stock In & Out

如何入库与出库

Cara stok masuk & keluar

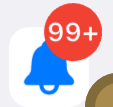
STEP 1

CLICK ADMIN CENTER 点击管理中心 KLIK PUSAT ADMIN



Support@tunai
klia

Operation



292

Member

yehdjsn
.....6369

Bjjb
.....6447



1

Orders

nicholas
.....6368



Appointment

Today
02/10/2025 0

Tomorrow
03/10/2025 0



History

Yesterday
01/10/2025 0.00

Today
02/10/2025 0.00



Attendance



Shift Report



Announcement



Message



Help Center



SOS



Walk-In

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STEP 2

CLICK INVENTORY 点击库存 KLIK INVENTORI



Menu



Setting



Staff



Report



Inventory

2



Engagement



Voucher



Expense

DI SINI ANDA BOLEH MENAMBAH GAMBAR KE
DALAM SISTEM.

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STEP 3

ADD NEW MEMBER OR SEARCH MEMBER
添加新会员或搜索会员
TAMBAH AHLI BAHARU ATAU CARI AHLI



×

☰

Inventory

Summary

📦

Stock Balance

↕

Stock Movement

+/-

Stock Transaction

🚚

Delivery Order

📄

Supplier

Summary

Stock On Hand

6

Inventory Selling Price

284.00

STOCK IN & OUT
入库与出库
STOK MASUK & KELUAR

3

📦

Stock In

📦

Stock Out

Stock Balance

Tea Tree Oil

50.00

7 Unit

HERE YOU CAN DIRECTLY CHECK THE EXISTING STOCK BALANCE.
在这里可以直接查看现有的库存余额。
DI SINI ANDA BOLEH TERUS SEMAK BAKI STOK SEDIA ADA.

Coconut Milk

50.00

0 Unit

Santán

55.00

0 Unit

Rosehip

48.00

0 Unit

Rosemary

58.00

0 Unit

Lavender

88.00

0 Unit

Low Stock (1)

Aloe

28.00

0 Unit

HERE WILL SHOW LOW STOCK ALERT.
这里会显示库存不足提醒。
DI SINI AKAN DIPAPARKAN AMARAN STOK RENDAH.

Insufficient Stock (1)

Bush Honey

66.00

-1 Unit

INSUFFICIENT STOCK WILL SHOW HERE.
库存不足会显示在这里。
STOK TIDAK MENCUKUPI AKAN DIPAPARKAN DI SINI.

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STEP 4

CHOOSE STOCK IN OR OUT ACTION

选择入库或出库操作

PILIH TINDAKAN STOK MASUK ATAU KELUAR



Inventory

Summary

Stock Balance

Stock Movement

Stock Transaction

Delivery Order

Supplier



Stock In

Save



Action

Stock In

Remarks

Adjustment (+)

Internal Transferred In

Stock In

Recover

4

PRODUCT



Add Product

Stock (1)

Aloe

0
Unit

CHOOSE STOCK IN OR
OUT ACTION.

选择入库或出库操作。

PILIH TINDAKAN STOK MASUK
ATAU KELUAR.

Insufficient Stock (1)



Bush Honey

66.00

-1
Unit

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STEP 5 & 6 & 7

STOCK IN/OUT PRODUCT INFO

入库或出库商品信息

MAKLUMAT PRODUK STOK MASUK/KELUAR



Inventory

Summary

Stock Balance

Stock Movement

Stock Transaction

Delivery Order

Supplier



Stock In



Action

Stock In

Remarks

PRODUCT



Add Product



Details



Tea Tree Oil
50.00

7
Unit

Quantity

1

Cost per Unit

0.00

*非强制
*OPTIONAL

Save

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STEP 8

CHECK AND SAVE

检查并保存

SEMAK DAN SIMPAN



Inventory

Summary

Stock Balance

Stock Movement

Stock Transaction

Delivery Order

Supplier



Stock In

8

Save



Action

Stock In

Remarks

*非强制
*OPTIONAL

PRODUCT



Add Product



Tea Tree Oil
50.00

+1
0.00



Coconut Milk
50.00

+1
0.00

YOU MAY CHOOSE MORE
THAN ONE PRODUCT.

您可以选择多个商品。

ANDA BOLEH PILIH LEBIH
DARIPADA SATU PRODUK.

Low Stock (1)



Aloe
28.00

0
Unit

Insufficient Stock (1)



Bush Honey
66.00

-1
Unit

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